**RSO Constitution Form**

**Please fill out the sections below, and upload as a digitally signed document at your registration session, saved as “YEAR RSO NAME Constittuion”. RSO constitutions are valid until October 2024. DO NOT ALTER OR REFORMAT THIS DOCUMENT. ANY CHANGES MAY DELAY REVIEW AND APPROVAL OF YOUR RSO CONSTITUTION.**

**Article I: Software Engineering Career Club at University of Washington** *(please fill in name of your RSO. If you wish to show a UW association, you may* ***ONLY*** *use “at University of Washington” or “UW Chapter” at the* ***END*** *of your name.)*

Registered Student Organization Constitution of: Software Engineering Career Club

**Article II: Group Purpose**

**Section 1:** *(Please state purpose/mission of your group)*

  To connect students interested in software engineering roles and provide resources and opportunities to fulfill their goals.

**Section 2:** Does your RSO have a 501(c)3 non-profit status with the IRS? **Yes****☐ N****o X**

**Section 3:** Does your RSO have a local bank account? **Yes****☐ N****o X**

**Article III: Affiliations**

*(Please state any local, state or national organizations that your group is officially affiliated)*

**Article IV: Membership** *(Please review and check boxes in Sect. 1&2)*

**X** **Section 1:** We verify that the majority of the membership of this organization are regularly enrolled University of Washington- Seattle students. Only currently registered UW- Seattle students are officers or have voting privileges within our organization.

**X** **Section 2:** We verify that selection of members shall not involve hazing of any kind, nor will selection discriminate against others based on race, color, creed, religion, national origin, citizenship, sex, pregnancy, age, marital status, sexual orientation, gender identity or expression, genetic information, disability, or veteran status.

**Section 3:** Associate Membership *(Who can be associate, non-voting members of your group- faculty, staff, non-uw, etc)*

There are no requirements to be an associate member.

**Section 4:** Eligibility Requirements *(Please indicate any additional requirements for membership- dues, GPA, national or local organization membership, etc)*

Candidate must have previously attended an in-person meeting

**Article V: Officers**

**Section 1:** Officer Description *(Please describe officer titles and duties of the five Group Administrators, and other officers conducting business for your group)*

President - Responsible for conducting meetings and creating direction and vision for the club

VP of Outreach - Responsible for fostering and creating relationships with organizations and corporations outside of the club and for creating visibility and promotion of the club

VP of Resources - Responsible for generating connections and resources with other organizations and opportunities to share with members

VP of Technology - Responsible for content creation related to the club (i.e. website, presentations, leetcode, etc.)

Secretary - Responsible for organization of information through agendas, drives, and other forms of communication

**Section 2:** Qualifications *(What are the qualifications of each position to hold office?)*

There are no required qualifications for any officer positions

**Section 3:** Term of Office *(Please describe length of term of office for officers)*

All officers will serve a term of 1 academic year or until resignation/removal from office

**Section 4:** Removal Provisions *(What are the reasons and process for removing officers from positions?)*

Any officer can be removed from office through 2/3ths majority vote from the remaining officers

**Article VI: Elections**

**Section 1:** Selection of Officers *(When are officer elections held?)*

Elections will normally be held in the second to last academic week (the week before dead week) of fall quarter or when otherwise organized by the majority of officers.

**Section 2:** Procedures for voting *(What are your voting procedures, and how are results/winner determined?)*

Candidates will have the opportunity to give a speech to members and answer questions. Details of how voting will be conducted and results determined will be agreed upon by the majority of officers in a previous meeting.

**Section 3:** Procedures for filling officer vacancies

An officer under will be appointed by the vacant officer or secretary to fulfill said officers duties.

**Article VII: Meetings**

**Section 1:** Calendar *(What types of meetings does your group hold? When does your group hold meetings and when/where are members told about meetings?)*

Meetings will held weekly, time and place will be determined at the beginning of every quarter

**Section 2:** Quorum *(What is minimum attendance to vote on club business in meetings?)*

At least 50% of registered members must be present for quorum, officers can vote on club business at any time.

**Article VIII: Non-SAO Advisors** *(please review and check box in Sect. 1)*

**X** **Section 1:** We verify that non-SAO advisors to our organization are selected by our organization’s voting membership, and that they serve ex-officio without voting privileges.

**Section 2:** If you are a Federal Title IX exempt fraternity or sorority with an operating agreement on file with UW Fraternity and Sorority Life, please indicate powers granted to your chapter adviser regarding club business from your national affiliate

**Article IX: Constitutional Amendments**

**Section 1:** Process *(Please describe your process for amending your constitution)*

Amendments to this constitution can be brought up by anyone. Amendments will be accepted by a 2/3rd majority of the executive board.

**Signature Page**

Our organization verifies our operating practices are not in conflict with the Registration requirements in Sections in Articles I, IV, and VIII, nor are they in conflict with the SAO Policy Guide and other University of Washington requirements. *This constitution is valid until October 2024.*

 Eyad Alsilimy, President, alsile@uw.edu     10/31/2022

*Name, Title of Registering Officer, Email (print) Date (DD/MM/Year)*

*If any modification or changes are made before October 2024, please sign and date below, upload to your HuskyLink group account, and submit to* [*saoreg@uw.edu*](mailto:saoreg@uw.edu)

*Name, Title of Officer, Email (print) Date (DD/MM/Year)*

***For SAO departmental use only***

*Document received date:**Staff initials:*